

PROFESSIONAL OUTFITTERS

PH: 318-497-6028

GROUND UNIFORM ORDER SHEET



EMPLOYEE NAME (PRINT):
JOB TITLE:
PHONE NUMBER:
EMPLOYMENT TYPE: ☐ Full Time ☐ Part Time
SHIP TO STATION:

STATUS: ☐ New Hire ☐ Rehire ☐ Current ☐ Contractor

STANDARD UNIFORMS

ITEM	SIZE DETAILS	QTY	COMPANY PAID	PAYROLL DEDUCTION	COST
T-Shirt	☐ Cotton ☐ Dri Fit Size (S-6XL): _____		☐	☐	\$15.00
Mens Polo	☐ Small-6XL: _____		☐	☐	\$35.00
Mens Talls	Lge - 4XL: _____		☐	☐	\$35.00
Mens Pants	Even Only (28-60) Waist: _____ Length: _____		☐	☐	\$65.00
Womens Polo	X Small-4XL: _____		☐	☐	\$35.00
Womens Pants	Even Only (2-20) ☐ Reg ☐ Long Waist: _____		☐	☐	\$65.00
Belts	Even Only (28-60) Size: _____		☐	☐	\$23.00
Badge	Badge Number: _____		☐	☐	\$90.00
Badge Holder	Standard Holder		☐	☐	\$15.00

BADGE/HOLDER NOTICE: IF LOST, PROMOTED OR TERMINATED YOU WILL BE PAYROLL DEDUCTED IF NOT RETURNED.

OUTERWEAR (SEPT - MARCH)

Choice of 1 Pullover or 1 Jacket

ITEM	SIZE	CO	PR
Pullover (XS-4XL)	Size: _____	☐	☐
Jacket (XS-6XL)	Size: _____	☐	☐

ACCESSORIES (*PR DEDUCT)

ITEM	OPTIONS	COST
EMS Hat (Mesh)	☐ Reg ☐ XL	\$15.00
EMS Hat (Non-Mesh)	Reg Only	\$15.00
Visor	Standard	\$10.00
Summer Headband	Standard	\$10.00
Winter Headband	Standard	\$10.00
Beanies	Standard	\$10.00
Wind-breaker	☐ Hood ☐ No Hood Sz: _	\$25.00
Raincoat	☐ M ☐ W Sz: _	\$45.00

FOOTWEAR (*PR DEDUCT)

ITEM	DETAILS	COST
Boots	☐ Pull-On ☐ Zip-Up Size: ____ W: ____	\$100.00

MANAGEMENT ONLY

ITEM	GENDER/SIZE	COST
Dress Shirt	☐ M ☐ W Sz: _	\$60.00
Vest	☐ M ☐ W Sz: _	\$45.00
Backpack	Standard (*PD)	\$60.00

STANDARD ISSUE ALLOTMENT
Part Time: 1 Polo, 1 T-Shirt, 1 Pant, 1 Belt
Full Time: 3 Polos, 3 T-Shirts, 3 Pants, 1 Belt, 1 Badge, 1 Holder

ORDERED BY (ADMINISTRATION):
VENDOR SIGNATURE:
UPON RECEIPT OF ORDER: EMPLOYEE WILL SIGN WHEN THEY RECEIVE ITEMS.
EMPLOYEE SIGNATURE:

TOTAL AMOUNT: _____
DATE: _____
DATE: _____
DATE: _____

Please return the signed copy to your Operations Coordinator.